

APMP Certificate 5 Day On-Site Course with Exam

Overview

This comprehensive five-day course is based on the Association for Project Management's Body of Knowledge and covers the syllabus for the APMP examination. It is designed to improve the skills of project management staff to enable them, through good project management practice, to make sound business decisions and thereby manage their projects to a successful conclusion. The examination will provide the delegate with an internationally recognised qualification.

The course builds on existing knowledge and experience and attendees will learn how to better plan, control and monitor their projects including risk and financial analysis together with reporting on progress. Interpersonal skills such as negotiation techniques and managing stakeholders are also covered in theory together with exercises to reinforce the learning.

Objectives

- Enable delegates to:
 - appreciate business processes and lifecycle models for projects and project management
 - use critical path analysis techniques and manage resource conflicts
 - Contribute to the development of the business case
 - Select and apply appropriate project monitoring and control methods
 - Use a systematic approach to analysing and planning a project.
 - Consider and apply appropriate conflict management and negotiating techniques
 - Appreciate the project context and actively manage the project stakeholders
 - Apply work breakdown structures and map responsibilities
 - Appreciate the context and relevance of project change control processes
 - Recognise the importance of developing effective leadership skills and communication techniques
- Prepare for and take the APMP examination

Learning Style

- This is an intensive instructor led course delivered at a location of your choice. Approximately 10 hours of pre course reading is recommended
- The course is based upon lectures with participative exercises, case studies and revision questions.

Who will the Course Benefit

- Anyone who intends to be, or is involved in managing a project
- Project personnel looking to continue the development of their project management career skills
- Team members wishing to learn more about successfully managing projects
- Project managers wishing to attain formal APM accreditation. APM is the leading professional association for project management

Pre-requisites

- Good project management basic skills or attendance on the APM Introductory course plus 3 months practical experience

Course Content Summary

- Portfolio and programme management concepts
- The project context and stakeholder management
- The project lifecycle and business processes
- Developing a business case, investment appraisal techniques
- Risk management
- Project strategy and constructing the project management plan
- Scope management and breakdown structures
- Time and resource scheduling
- Budgets and cost control
- Change control and configuration management
- Teamwork and communication
- Procurement and contracts
- Conflict and negotiating s skill

Examinations

- The APMP assessment involves one three hour written essay-based paper (APMP candidates are examined on the APMP Syllabus 3rd edition, which is aligned to the APM Body of Knowledge 5th edition)